
Grading Assessments

Attempts

When a student submits their answers to an assessment, the resulting document is called an "attempt". As an instructor you have the ability to manage each of your students' attempts.

When entering a student's attempt, you will see three buttons at the bottom of your screen:



- **Delete this attempt** – This will delete the student's attempt entirely and will wipe out the student's answers. An example of use: A student accidentally hit submit before completing the assessment and you would like them to re-take the test.
- **Accept this attempt** – This button will display only if the system is waiting for you to accept the attempt. An example of use: You may require approval for late submissions.
- **Reject this attempt** – At any point you can reject an attempt. A score will not display in the grade book but the student's responses are preserved and they will not be able to re-use that attempt.

🔔 **Note:** *You can later reject an accepted attempt or accept a rejected attempt. However, you can NOT undo a delete this attempt action.*

System Scored Assessments

Even if your assessments are scored entirely by the system, you will be able to view a student's work, add feedback, or override a question or assessment score.

To add assessment wide feedback or override the total score, use the links in the Attempt header – as shown below.



To add question specific feedback or override a specific question's score, locate the question and use the links in the question header. An example is below.

Question 1: Score: 0 out of 1 ✖

[Override](#)

Listen to the segment and choose the most logical answer.

Feedback:

C'est incorrect.

Instructor Scored Assessments

If your course contains assessments that require you to score all or part of the exam, an alert will appear on your homepage. Click on this link to view all "*Unscored Activities*".

Each attempt waiting for your action will appear in this list. For example, if an assessment has a maximum of three attempts, and student A completes attempts 1 and 2, both attempts will appear in the list and will be ready for you to score.

Click on the Score link at the far right side of your screen to access the student's work.

Syllabus Roster Gradebook **Unscored Activities**

Unscored Activities

Activity	Attempt	Student	Due	Score
Representing Interactions Between Bodies	1	Student, Test		Score

In this version of the assessment activity, you will need to jump to the page containing a section or question that requires your action. To do this, click on the desired page number at the bottom of your screen.

When you reach the question, you will either see free form score and feedback entry boxes, or a series of choices.

As shown below, some course content packages include scoring suggestions. These will display suggested scores linked to corresponding feedback. There is a full-credit score, partial scores, and a free form box where you can create your own score and feedback.

Question 5:

Point value: 12

- Giving instructors guidelines for grading

Feedback

Score: 12

Good Job!

- If the student provides x but not y.

Feedback

Score: 5

That is not quite right. Each body pushes on the other, so B does push upward on A. A cannot pull up upward on B, it can only push down. The forces are also not right because the forces of A on B and B on A must have opposite senses, otherwise they violate Newton's 3rd Law of motion.

- Score: 7

Feedback: answer to include Newton's 3rd

Score

The blocks on the incline are subjected to the force F as shown in the diagram on the left. Are the forces of B on A and A on B shown on the diagram on the right correct? For each, explain all the reasons why or why not.



No, this picture is not right. B does exert force upward on A but A pushes on B. It does not pull up.

All scores can be overridden once they are entered.

Note: *If your assessment requires instructor grading, you will not be able to override the total assessment score until all sections and questions are graded.*